



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, November 29, 2011 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
 - 2.1 Meeting Minutes October 25, 2011
- 3.0 Unfinished Business
 - 3.1 The Conference 2012 Annual Meeting, Little Rock, Arkansas – Mr. Fletcher
 - 3.2 Rules and Regulations
 - 3.2.1 Advertising – Finalized
 - 3.2.2 Licensure by Reciprocity – Discussion
 - 3.2.3 Funeral Establishment Inspections – Discussion
 - 3.2.4 Next Legislative Subcommittee Meeting – Friday, December 9, 2011 at 10:00 a.m.
- 4.0 New Business
 - 4.1 Ratification of Licensure - None
 - 4.2 Review of Resident Intern Reports
 - 4.2.1 Crystal Johnson
 - 4.2.1.1 3rd Quarterly Progress Report
 - 4.2.1.2 2 Embalming Reports
 - 4.3 Review of Applications for Licensure – None
 - 4.4 Review of Applications for Continuing Education Approval
 - 4.4.1 Pennsylvania Cemetery Cremation & Funeral Association (PCCFA)
 - 4.4.1.1 *Providing Consumers with Payment Options*, 1/4/12, 9:00 a.m. – 10:00 a.m., Requesting 1.0 CEU
 - 4.4.1.2 *Celebrant Services*, 1/4/12, 10:15 a.m. – 11:15 a.m., Requesting 1.0 CEU
 - 4.4.1.3 *Whose Family Is It Anyway?*, 1/4/12, 11:30 a.m. – 12:30 p.m., Requesting 1.0 CEU
 - 4.4.1.4 *Cremation Today: The State of the Practice*, 1/4/12, 1:30 p.m. – 2:30 p.m., Requesting 1.0 CEU
 - 4.4.1.5 *Address the Public About Your Profession*, 1/4/12, 2:45 p.m. – 3:45 p.m., Requesting 1.0 CEU
 - 4.4.1.6 *Home Funerals: Caring for Our Own at Death*, 1/4/12, 4:00 p.m. – 5:00 p.m., Requesting 1.0 CEU
 - 4.4.1.7 *Getting to Know the Cremation Consumer – An Initial Action Plan*, 1/5/12, 9:00 a.m. – 11:15 a.m. (minus 15 min break), Requesting 2.0 CEU

- 4.4.1.8 *Social Media in Contemporary Funeral Service*, 1/5/12, 11:30 a.m. – 12:30 p.m., Requesting 1.0 CEU
- 4.4.1.9 *The Canary in the Coal Mine: A Best Practices Seminar on Covering Your Bases*, 1/5/12, 1:30 p.m. – 3:45 p.m. (minus 15 min break), Requesting 2.0 CEU
- 4.4.1.10 *Funeral Service Recruitment and Retention Study Commissioned by the Funeral Service Foundation*, 1/5/12, 4:00 p.m. – 5:00 p.m., Requesting 1.0 CEU

- 5.0 Complaint Status
 - 5.1 Complaint 27-04-10 (Wright) Closed by Investigator
- 6.0 Other Business before the Board (for discussion only)
- 7.0 Public Comment
- 8.0 Next Meeting – Tuesday, January 31, 2012 at 10:00 a.m.
- 9.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.